

**LEATSIDE SURGERY PATIENT PARTICIPATION GROUP
MINUTES OF MEETING**

WEDNESDAY 16TH JANUARY 2019

10.30AM-12.00PM LEATSIDE SURGERY, TOTNES

Present: Barry Wheeler (BW) – Chair
Murray Church (MC)
Hazel Fuller (HF)
Katie Porkess (KP)
Hilary Cooper (HC)
Martin Randall (MR)
Dr Ian Morris (IM)
Sophie Andrews (SA)
Carol Zollo (CZ)
Louise Mitchell (LM) minutes

Apologies: Louis Victory, Kevin Marsden, Geoffrey Hyde, Carole van Oppen

Welcome and Apologies

MR thanked the group for attending and apologies noted as above.

Update from PPG Chair

BW explained that the two CCGs have now merged. Implications of this are patient engagement. The PPG forum was supported with administration services but this has stopped. Discussions took place around The Moor to Sea PPG forum and the Leatside PPG involvement. The group agreed they are happy for BW to access the network through the forum and represent Leatside PPG. He will feedback from the PPG forum and will try to get as much information as possible. MC felt we shouldn't be going down this route as it's the PPG's job to help the GP's improve this service and to do the best job for the patients. MR explained that the PPG forums are contractual for the CCG to run and decision making is done at CCG level.

The next forum meeting is 14.2.19 and BW will feed back to the Leatside PPG so the members can decide if it's worth being part of it.

Surgery Update

HF asked who is the new group using offices here? MR explained that 60% of the building is occupied by Leatside GPs and administration teams and 40% is leased out to include the mental health trust, community nurses and private services including chiropractors and physios.

Totnes Community Hospital – MR advised that Dr R Isaac works 5 days a week at the hospital and does one afternoon a week at the surgery, this has freed up the time of one of our GP partners to see patients.

GP Team – MR advised that Dr Dylan Watkins is the senior partner at the practice leading a young and stable GP team. The practice also employs a pharmacist and advance nurse practitioner giving GPs more time to see patients.

Early visiting pilot – this is a pilot for earlier hospital admissions for which the practice has received funding. The pilot will run until summer to see if we can impact admissions. IM explained that is why we encourage patients to call in early if they want a visit. GP's will triage home visits.

Building works – the practice is anticipating that it's patient list size will increase to 20,000 in the next few years. In preparation for this one of the offices has been converted into a new family planning/minor ops room. The practice is not intending on merging however there will be more collaborative working (eg. Leg ulcer clinics). The same could be done with family planning services.

Nursing team – the practice is doing a review of the nursing team taking into account their future goals and making sure we have the right people doing the right work. Ie. a phlebotomist taking bloods and not a Sister.

Health navigators – the reception team have been trained to direct patients to the right service for them.

Voluntary sector – IM advised that the practice is working very closely with Caring Town Totnes. For example if a patient needs to see someone regarding financial issues GPs can direct them to the Mansion House. However Caring Town connectors will be using rooms at the surgery on Thursday mornings for a period of time.

Medication supplies through pharmacies if we have a no deal Brexit – MR has received guidance from the CCG which states practices are not allowed to stock pile medications or issue prescriptions beyond levels we normally do. There will be priority for deliveries through ports etc. MR suggested any concerns are raised to the local MP.

Feedback from PPG Members

KP reminded the group that at the previous meeting talks were had about coming into the surgery to meet with patients to encourage membership. The group exchanged emails and will arrange a date to attend through MR.

END OF MEEETING

